

MAY - 2009-10

This question paper contains 2 printed pages.

1524

Your Roll No.....

BLIS/II Sem.

J

Paper B-107- MANAGEMENT OF LIBRARY AND
INFORMATION CENTRES
(Admissions of 2009 and onwards)

Time : 3 hours

Maximum Marks : 70

*(Write your Roll No. on the top immediately
on receipt of this question paper.)*

Attempt all questions.

1. Either, 1.1 What do you understand by POSDCORB?
Discuss by giving examples 'Directing' and
'Reporting' functions of a library Manager.

Or, 1.2 What do you understand by 'Total Quality
Management' ? Explain with examples, its
application in library and information
services. 12.5
2. Either, 2.1 Explain the concepts of 'Management' and
'Administration'. Describe Taylor's principles
of management.

Or, 2.2 Explain the usefulness of periodicals in a
university library. Discuss the problems
involved in their acquisition, organization and
storage. 12.5

P.T.O

3. Either, 3.1 Discuss the staffing pattern of a university library. Describe the job description of any two professional positions in such a library.

Or, 3.2 Mention the sources of finance for a college library. Discuss briefly various types of budgeting methods. 12.5

4. Either, 4.1 What are the various sections of a university library ? Discuss in detail the functions of circulation section.

Or, 4.2 Describe the types of services provided by a modern special library. Discuss the role of a reference librarian. 12.5

5. Write notes on any four of the following :

- (i) Collection development policy
- (ii) Annual Report
- (iii) Stock verification
- (iv) Library building
- (v) Centralisation Vs Decentralization
- (vi) Staff manual.

4 x 5 = 20

This question paper contains 3 printed pages.

MAY - 2009-10

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Your Roll No.....

BI.IS/II Sem.

J

Paper B-108- INFORMATION SOURCES AND SERVICES
(Admissions of 2009 and onwards)

Time : 3 hours

Maximum Marks : 70

*(Write your Roll No. on the top immediately
on receipt of this question paper.)*

Attempt all questions.

1. Either, 1.1 What are the various types of documentary and non-documentary sources of information ? Describe significant non - documentary sources of information.

Or, 1.2 'Encyclopedias are regarded as most important categories of all reference sources', discuss. Describe the scope and arrangement of the Encyclopedia Americana. 12.5

2. Either, 2.1 What do you understand by Dictionary, Lexicon and Thesaurus ? Discuss the need and importance of these sources in a library. Describe the scope and word treatment of Oxford English Dictionary (Unabridged).

Or, 2.2 Explain the concept of Reference service and Information service. Discuss and differentiate between Long Range and Short Range Reference service. 12.5

P.T.O

3. Either, 3.1 What do you understand by CAS and SDI ?
Discuss the steps involved in providing SDI
service in a special library.

Or, 3.2 Explain the purpose of identifying the users'
need for information. In this context describe
the various methods which can be adopted
for offering services in a library. 12.5

4. Either, 4.1 What do you understand by 'imitation of a
freshman' and 'user education' ? Explain how
would you organise a user education
programme in an academic library.

Or, 4.2 Write notes on any three of the following :
1. Machine Translation
2. Theories of Reference Service
3. Document Delivery Service
4. LISA
5. Evaluation criteria for Electronic
Resources. 12.5

5. (a) Complete the following by filling the blanks : 20

1. The latest edition of New Encyclopedia Britannica
is published in _____ parts in the
year _____.
2. Boolean operators AND, OR and _____
were given by _____.
3. Users approaches can be categorised into
 - i) Current
 - ii) Day to Day
 - iii) _____
 - iv) _____

4. British National Bibliography is being published by _____ since _____.
 5. The Statesman's year book was started in _____ by _____ (publisher)
- b) Mention the names of two relevant sources by giving their exact titles for locating the information on each of the following :
- (i) Availability of a Journal in the libraries of Delhi.
 - (ii) Places of sightseeing in Delhi.
 - (iii) Name of the Director of IIT Madras.
 - (iv) Winner of the World Cup Hockey 2010.
 - (v) Biography of Dr. Manmohan Singh.

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This question paper contains 2 printed pages.

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Your Roll No.....

BLIS/II Sem.

J

Paper B-109- LIBRARY CATALOGUING (THEORY)

(Admissions of 2009 and onwards)

Time : 3 hours

Maximum Marks : 70

*(Write your Roll No. on the top immediately
on receipt of this question paper.)*

Attempt all the questions.

1. Either, 1-1. Define the term 'Library Catalogue'. Discuss its objectives, purpose and functions.

Or, 1-2. Enumerate the Canons of Cataloguing as given by Dr. S.R. Ranganathan. Discuss, by giving examples, the need, importance and application of 'Canon of Ascertainability' in library cataloguing. 12.5

2. Either, 2-1. Describe the different physical forms of library catalogue. Justify the physical form of a catalogue you would recommend for a University library.

Or, 2-2. Discuss by giving examples, the different types of catalogue entries as given in Classified Catalogue Code. 12.5

P.T.O

3. Either, 3-1. 'Systematic filing of catalogue cards adds to the greater usefulness of the library collection', discuss. Also describe important rules as given in ALA-Rules for filing the Catalogue entries.

Or, 3-2. Define the term 'Corporate Authorship'. Describe the rules for choice and rendering of 'Government' as a corporate author according to AACRII. 12.5

4. Either, 4-1. Write a salient features of Sears List of Headings.

Or, 4-2. Define the term 'Centralised Cataloguing'. Discuss, by giving examples, the merits and demerits of 'Cataloguing-in-Publication'. 12.5

5. Write notes on any four of the following :

- (i) Principle of Osmosis
- (ii) Law of Parsimony
- (iii) OPAC
- (iv) MARC
- (v) Non-Book Material
- (vi) Pre-natal Cataloguing

20

This question paper contains 6 printed pages.

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Your Roll No.....

BLIS/ II Sem.

**Paper B-110 : LIBRARY CATALOGUING
(PRACTICAL)
(Admissions of 2009 and onwards)**

Time : 3 hours

Maximum Marks : 70

*(Write your Roll No. on the top immediately
on receipt of this question paper.)*

Attempt all questions

**Attempt Six Questions (Three from CCC including Q.No.1
which is compulsory and Three from AACR II) in all.**

1. Catalogue **three titles** according to the Classified Catalogue Code (Ed. 5) from Part - I.
2. Catalogue **three titles** according to Anglo American Cataloguing Rules II, from Part - II.
3. Catalogue entries for each publication should be prepared consecutively.
4. 'Unit Card' Method should be followed for preparing added entries according to AACR II.
5. Copies of Colon Classification and Sears List of Subject Headings are available for consultation. Mention the edition of the latter used by you.

PART - 1 (CCC)

Title - 1

10

Library Cataloguing

Sudhir Mukherjee

Ajit Ghosh

Fourth Edition

P.T.O

Edited by Amitabh Gosh

Mc- Graw Hill Press

London

2008

Other Information :

Call Number - 2:55 P08

Pages - x, 200

Size - 21 x 22 cm

Accession Number - 501

Title - 2

12

History of Science

James Sheperd

4 Volumes

Volume 1 - Early Science

Volume 2 - Growth and Development of Science in 20th Century

Volume 3 - Dynamic Changes

Volume 4 - Futuristic Vision

Penguin Publishing

New York

1977

Call Number - Av N77.1 - N77.3

Pages - xx, 850

Size - 22 cm

Accession Number - 540 - 542

Note - The library does not have volume 4.

1527

3

Title - 3

12

LIBRARY REVIEW

Official Journal of British Columbia Library Association

Volume 1

Number 1

January 1973

Editor

William Hamilton

BRITISH COLUMBIA LIBRARY ASSOCIATION

Vancouver

Call Number - 2m72, N73

Book number for Volume 1 - N73

Size - 22 cm

Accession Number - Accession number of volume 1 is 4110 and use inclusive notation for other accession numbers.

Other Information - Library Review is a quarterly Publication. It started in 1973 and completes one volume in Calendar Year. The Library subscribes to the periodical regularly. It does not have volume 9 and 10.

Title - 4

12

A Gift of a Cow

A translation of the Hindi novel Godan

By

Prem Chand

Translated by Samuel Anderson

P.T.O.

01-100

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4

George Allen and Unwin, Press
1968

Other Information

Call Number - O152, 3M84, 3 N68

Accession Number - 3678

Pages - 280

Size - 22 cm

Note - Prem Chand has also written
books under the name Nawab Rai.
His real name is Dhanpat Rai.

PART - II (AACR II)

Title - 5

12

**PROCEEDINGS OF THE FOURTH -
INTERNATIONAL HIGHWAY ENGINEERING
CONGRESS**

Held at Paris on 10-13 April 1978

Sponsored by
French Highway Engineering Society

Edited by
ADAM JACKSON

George Bell and Sons
London
1978

Other Information

Call Number D411 p 1, N78 N78

Size 20 x 22 cm

pages x, 400

Accession Number - 5612

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5

009-10

Title - 6

12

PRINCIPLES OF PSYCHOLOGY

By

Prof. Richard Haynes
Dr. Mitchell Wilkinson
Dr. David Peterson
Dr. Daniel Gilbert

Edited by

Robert A Brown

Second Edition

J K Lippincott Company
New York, Chicago

1982

Other Information

Call Number - S N82

Accession Number - 5819

Pages - xviii, 650p.

Size - 20 x 16 cms.

Title - 7

12

REPORT OF ADVISORY COMMITTEE FOR LIBRARIES

1959

MINISTRY OF EDUCATION
Government of India.

P.T.O.

6

Title - 8

12

Edited by
Samuel Dickinson

Sydney

1935

Class Number O111, 3M51, 3

(ii) Voyages by Peter Daniel.p. 20-35.

Class Number O111, 3 M67, 1

(iii) The Great War by Allen Richardson
p. 24-40.

Class Number O111, 3M29, 5 100